

## Board minute excerpts SEPT. 22

The regular meeting of the board of directors of Capital Electric Cooperative was held on Friday, Sept. 22. The meeting was held in person at Capital Electric, 7401 Yukon Drive, Bismarck, pursuant to due notice to all directors. All directors were present at that time.

**Also present were:** Manager Paul Fitterer, Business Manager Luke Steen, Operations Manager Rick Dressler, Manager of Engineering Services Greg Owen, Manager of Communications and IT Wes Engbrecht and Attorney Zachary Pelham of Pearce Durick PLLC, who acted as recording secretary.

**Financial Review:** Prior to the board meeting, Directors Kyle Tschosik and Dave Charles reviewed the August check register and expenditures. They advised all checks and expenditures were in order. The financial review was approved as presented.

**Management Reports (Business Department, Operations Department, Engineering Services, Energy Services and Communications/IT):**

**Business Department Report:** Steen presented the August 2023 financial and statistical report to the board.

Revenue was behind the budget for August, as \$3,847,201 was generated in comparison with the budgeted figure of \$3,915,407 (unfavorable variance of \$68,206 or 1.7%).

Capital Electric's August gross load factor was behind budget by 2.28%.

The operating margin for August was -\$357,544, behind the budgeted amount of -\$353,156. The total margin for August was -\$202,156, which was ahead of the budgeted -\$325,980.

Capital Electric began billing 13 new services in August, bringing our active services to 22,131 versus 21,815 at this time last year, or a net increase of 316 accounts over the last 12 months.

The cash flow statement and monthly power cost for August were reviewed. Accounts receivable balances as of Sept. 21 were reviewed.

**Estate Retirements:** Following review of the financial condition of the cooperative and recommendation by management, 13 estate retirements totaling \$9,655.94 were approved.

**Operations Report:** Dressler

reviewed the written report from the operations department. Dressler reported the overhead to underground conversion on 93rd Street is complete and overhead lines and poles have been removed, monthly substation inspections were completed by the Wing and Bismarck crews, and the new bucket trucked ordered two years ago was delivered.

**Safety Report:** There were no lost-time accidents in August. Without objection, the safety report was approved.

**Engineering Services Report:** Owen reviewed the written report from engineering services. Twenty-two works orders were completed in August. Owen reported on ongoing and upcoming projects, including replacement of the Lewis and Clark Estates and Larson Road cable, near completion of Capital Electric's work on the Ash Coulee Road project and ongoing work on the Rolling Meadow cable replacement project.

**Property Update:** Owen reported on the status of the anticipated sale of the former administrative building currently under contract. The closing date was amended on the purchase agreement for the administrative building to extend the closing date until Nov. 6. Owen reported the work on the new facility is near substantial completion.

**Energy Services:** Fitterer reviewed the Energy Services report. Twenty service orders were completed in August.

**Communications and IT:** Engbrecht reviewed the communications and IT report. Engbrecht reported on the Operation Round Up grants, the October member open house and the Member Advisory Committee upcoming meeting.

**Strategic Planning:** Fitterer reported that staff would be presenting a plan for implementing the items identified at the strategic planning session for the November board meeting.

**2024 Load Forecast Update:** Steen reviewed the 2024 update to the 2023 load forecast prepared for Capital Electric by Basin Electric Power Cooperative. Following discussion, the load forecast was approved.

**2024 Budget:** Steen, Fitterer, Dressler, Engbrecht and Owen

reviewed draft budgets for 2024 for sales and purchases, capital and construction.

**Basin Electric:** Fitterer reported on Basin Electric matters.

**Central Power Electric Cooperative:** Charles reported on Central Power Electric matters.

**Industry Update:** Fitterer reviewed materials related to power markets and general cooperative news.

**North Dakota Association of Rural Electric Cooperatives (NDAREC):** Vilhauer reported on NDAREC matters. NDAREC's Zac Smith reported on the Northwest Landowners lawsuit and the property tax petition. No action was taken.

**National Rural Electric Cooperative Association (NRECA):** Fitterer reported on the NRECA regional meeting.

**National Information Solutions Cooperative Member Conference:** Fitterer reported on the member conference meeting.

**Mid-West Electric Consumers Association Annual Meeting:** Fitterer reported the annual meeting will be Dec. 12-14. ☎

### CAPITAL ELECTRIC COOPERATIVE

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#### BOARD OF DIRECTORS:

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Kayla Pulvermacher ..... Lincoln  
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Bret Weiland ..... Bismarck

#### OFFICE HOURS:

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